

**27/09/2019**

**Pg 1** Preamble

**Pg 2** Ethical principles and commitments

**Pg 4** Seguimiento

**Approved by the Governing Council**

The code guides the ethical behaviour of its members towards the rest of the social actors, centres or entities collaborating with Universidad Rey Juan Carlos in the development of its activities, as well as towards all the people who make use of the services and spaces of the university, both individually and collectively.

It sets the shared values to be known and observed to inspire professional conduct and improve coexistence.

Public recognition of the Universidad Rey Juan Carlos Code of Ethics and its effective compliance shall strengthen the total involvement of the university community with these shared values. This will make it possible to promote university social responsibility, good practices, transparency, greater participation, efficiency and effectiveness, thus fulfilling its objectives as a public university. It also contributes to generating the highest level of trust from society in its management and institutional performance.

## STRUCTURE OF THE CODE OF ETHICS

The Code of Ethics is

structured in three parts:

**Monitoring of the code of ethics**

CODE OF ETHICS

This code is monitored by the Ethics Committee of Universidad Rey Juan Carlos, which also guarantees its dissemination to all members of the university community to improve their awareness of it. Its actions are organised with those bodies with statutory responsibilities in disciplinary matters, as well as with the rest of the actions carried out by the university in the field of university social responsibility.

-The Preamble, which outlines its purpose and scope

**Preamble**

- The twelve principles and ethical commitments to which it subscribes; and

- the monitoring of the code of ethics, which establishes the creation of the University's Ethics Committee.

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ts structure, composition and operating rules are regulated by regulations approved by the Governing Board, following a report from the Board of Governors. after a report from the Social Council.

The Code of Ethics of Universidad Rey Juan Juan Carlos establishes the set of guiding principles that must determine the conduct and behaviour of all members of the university community, made up of the governing bodies, teaching and research staff, administration staff, teaching collaborators and students.

Those individuals part of associated entities collaborating with the university shall also subscribe to this code of ethics.

Universidad Rey Juan Carlos is a public institution whose most outstanding hallmarks are its teaching and research, and which is committed to ethical principles through which it guides the fulfilment of its institutional mission.

[www.urjc.es/codigoetico](http://www.urjc.es/codigoetico)

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**HOW WAS THE CODE OF ETHICS DEVELOPED?**

The drafting process was carried out in three phases:

In the first phase, a working committee, approved by the Governing Board, drew up an initial draft based on the following criteria: it was to be clear, concise, simple and practical; its wording was to be precise; and the declaration of principles and ethical commitments was to be general enough to include all members of the university community.

In the second phase, the draft of the Code of Ethics was presented to representatives of the university community so that they could be aware of it and make suggestions.

And lastly, a participatory phase open to the entire university community in which, for two months, any member was able to make their comments on the university's website.

This final text, which compiles the comments from this participatory process, was approved by the Governing Board of Universidad Rey Juan Carlos at their meeting on 27 September 2019.

RESPECT and COLLABORATION. Favouring rational argumentation and respectful, rigorous and truthful dialogue, treating all university community members with consideration, kindness, fairness and respect for their rights.

Cooperating in solidarity with the rest of the university community in the fulfilment of the aims, principles and values recognised in this code of ethics, as well as in the development of good practices in the different services and activities involving training, research, management and knowledge transfer.

DEMOCRATIC PARTICIPATION. Favouring the free right to democratic participation in the university's electoral processes, through systems that guarantee periodical, free and universal suffrage, as well as the right to equal opportunities to take part in them, avoiding any type of pressure, action or prior agreement on the part of individuals or collectives that impede the freedom of candidatures.

GOOD GOVERNANCE, TRANSPARENCY AND ACCOUNTABILITY. In the case of the university's governing bodies and individual members, as well as those individuals who are part of the university's collective bodies, acting in accordance with the ethical principles set out in this code, beyond the regulatory and legal obligations that apply to them. To this end, they shall pursue the general interest, exercise their authority in a fair and transparent manner, rejecting abuse of power and making appropriate and effective use of resources, and shall be diligent, fair and accurate in the development of proceedings and in decision-making and agreements.

The ethical conduct of the governing bodies and individual members, as well as of those individuals who are part of the university's collegiate bodies, entails assuming responsibility before the university community as a whole, both for the decisions adopted unipersonally as well as for those taken collectively and in which they have taken part.

**12 PRINCIPIOS Y**

**COMPROMISOS**

**ETHICAL PRINCIPLES AND COMMITMENTS**

reedom. Promoting fundamental freedoms in all spheres of action: teaching, research, management and learning. This means exercising freedom with responsibility, not manipulating or instrumentalising people, and refraining from using action or violence to achieve our goals.

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The actions and decisions of the university community members are governed by the following ethical principles and commitments:

COMMITMENT TO THE INSTITUTION. Ensuring the improvement of the institution by working in an involved and committed manner to achieve its objectives and aims and fostering its democratic functioning.

Complying with the rules that govern the functioning of the university and maintain a loyal attitude towards it and the university community it represents, undertaking not to use information and data that may affect the privacy, economic rights of individuals or any other economic rights of individuals or any other confidential information of the university for private private purposes, nor make them public inappropriately.

This duty must be maintained during and after service, even after the termination of the affiliation with the university. All the above shall be in accordance with the legislation in force, the confidentiality agreements signed with other entities, and without prejudice to the legal rights and obligations with regard to the prosecution and reporting of offences.

QUALITY and EXCELLENCE. Acting with maximum diligence and competence as for

the public services offered to society

to be of the highest academic and administrative quality.

Managing all available resources appropriately, rationally and in accordance with real needs and adhering to the principles of sobriety, efficiency, transparency and accountability.

RESPONSIBILITY. Complying with the obligations and responsibilities applicable in all spheres of action (teaching, research, management or learning), recognising and assuming the consequences of the actions carried out, and acting for the benefit of society through a commitment to the creation and dissemination of knowledge.



* Libertad
* Justicia e Igualdad

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* Integridad y

honestidad

* Desarrollo humano sostenible
* Dignidad
* Tolerancia e inclusión
* Respect and collaboration
* Democratic participation
* Good governance, transparency and accountability
* Commitment to the Institution
* Quality y excellence
* Responsability

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USTICE and EquALITY. Treating all university community members equally in terms of rights and obligations, seeking social equity, the common good and the harmonious coexistence of the society in which it is integrated.

NTEGRITY AND HONESTITY. All university community members, and especially those with governance functions, are committed to the principles of integrity and honesty, acting personally and professionally with truthfulness and transparency and avoiding misrepresentation OR deceit. truthfulness and transparency and avoiding falsehood or deceit.

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Acting responsibly and loyally in all respects, rejecting, prosecuting and denouncing any action that represents academic fraud OR that leads to unfair gain, such as plagiarism, impersonation, false documentation, or cheating and deceit in any type of selection or assessment test.

USTAINABLE HUMAN DEVELOPMENT. Seeking the common good in order to promote integral human development through a process of social, economic and environmental change that is progressive, equity-based, feasible and livable, and that improves people' s quality of life without compromising the ability of future generations to meet their own needs.

IGNITY.Respecting and considering everyone for their dignity and diversity, favouring a university life free of physical, psychological or social mistreatment.

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Acting and denouncing any situation of action or harassment contrary to the dignity of persons or to the respect for diversity, promoting solidarity

among all members of the university community.

OLERANCE and INCLUSION.Respecting the views and ideas of individuals within the university community to ensure their interaction.

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Defending pluralism and encouraging participation without any discrimination or distinction of any kind such as race, gender, language, religion, political opinion,

sexual orientation, national or social origin, property, birth or any other condition.

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Approved text

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