

**LEARNING AGREEMENT MODIFICATION (MODMAT)
HANDBOOK 2024 - 25 · 2Q**

UNIVERSIDAD REY JUAN CARLOS INFORMATION

UNIVERSIDAD REY JUAN CARLOS
Calle Tulipán s/n
28923 Móstoles (Madrid) ESPAÑA
ERASMUS CODE: E MADRID26

INTERNATIONAL RELATIONS OFFICE INCOMING STUDENTS

Edificio Rectorado, 1ª planta
C/ Tulipán, S/n,
28933 Móstoles, Madrid
España

Email: internacional.in@urjc.es

Website: <https://en.urjc.es/internacional/inicio/252-erasmus>

INTERNATIONAL RELATIONS OFFICES ON CAMPUSES

MÓSTOLES CAMPUS

Edificio Rectorado, 1ª planta
C/ Tulipán, S/n,
28933 Móstoles, Madrid
España

Email: internacional.in@urjc.es

Mrs. Socorro Vera
Mrs. María Pilar Delgado
Mrs. Ana Pereira González
Mrs. Daria Efimova

FUENLABRADA CAMPUS

Edificio Biblioteca, 1ª planta
Camino del Molino s/n.
28943 Fuenlabrada, Madrid
España

Phone: +34 91 488 81 89

Email: oscar.prieto@urjc.es

Mr. Oscar Prieto

Please keep this handbook during your stay at the URJC,
it will be useful for any questions you may have about your
Learning Agreement Modification - MODMAT

INDEX - MODMAT

| | |
|--|----|
| <u>APPLICATION DEADLINE 2024-25</u> | 3 |
| <u>PROCEDURE</u> | 3 |
| <u>CHECKING SCHEDULES</u> | 13 |
| <u>URJC – FULLY DIGITAL PROCEDURE & DOCUMENTS</u> | 16 |
| <u>AREAS OF STUDY</u> | 18 |
| <u>CAMPUSES LOCATION</u> | 25 |

LEARNING AGREEMENT MODIFICATION DEADLINE · 2Q

Unique and non-extendable deadline:

14th February 2025

We strongly recommend you to complete the procedures as soon as possible,
URJC applications are rigorously processed by date of submission.

PROCEDURE

1. Enter: https://sede.urjc.es/en_GB/catalogo-de-servicios?path=MODMAT/
2. Search and Press **INCOMING** – Modificación de matrícula (**2025/MODMAT-xxx**)
3. Press **Start**

INCOMING - Modificación de matrícula



Description

This procedure is intended for students who want to make or have made changes to their original Learning Agreement. Those students with a file already open (2018/MODMAT-xxx) and who need to attach the document "Modification of the study agreement" or "During mobility", please access your Citizen's Folder - Pending tasks. If you have any problems, contact with internacional.in@urjc.es

| | |
|----------------------|-----|
| Individuals | Yes |
| Companies | No |
| On-line processing | Yes |
| Requires certificate | No |

Process categories

- Estudiantes

Started by

- a instancia de parte

4. Login with **SSO URJC CREDENCIALES**:

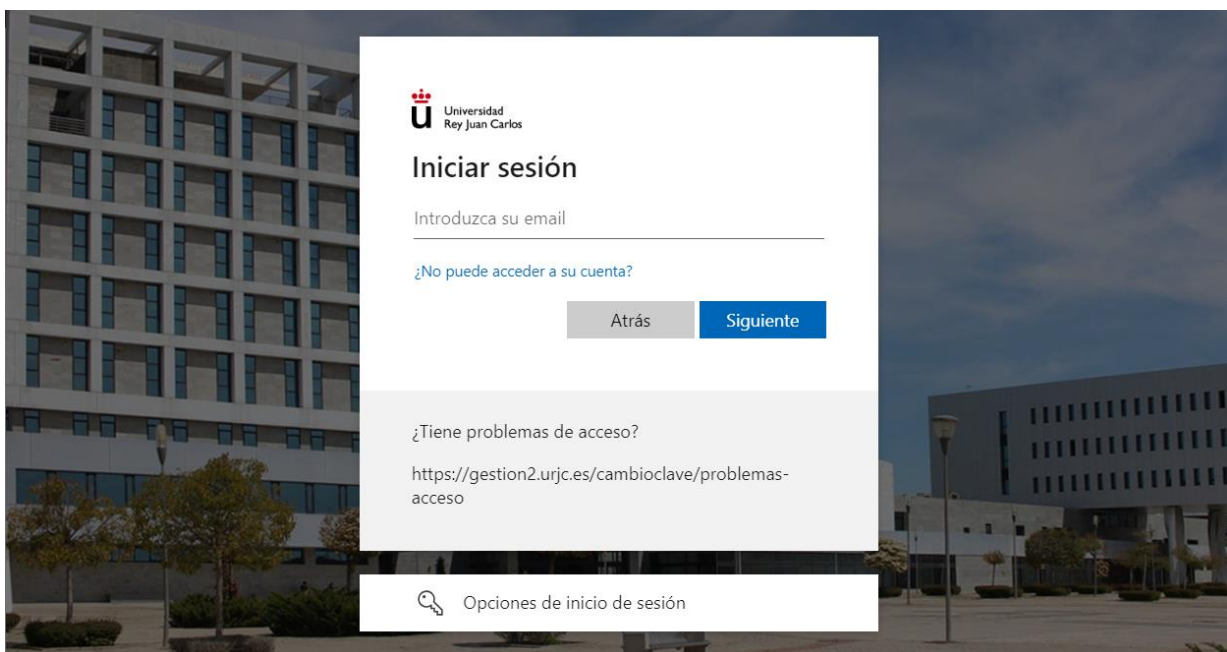


There are currently 2 options for identification:

You must select “CREDENCIALES”

LOGGING IN WITH "CREDENCIALES": It allows you to identify yourself by **logging in using your URJC email** (for example: your.user.2024@alumnos.urjc.es) and **password**.

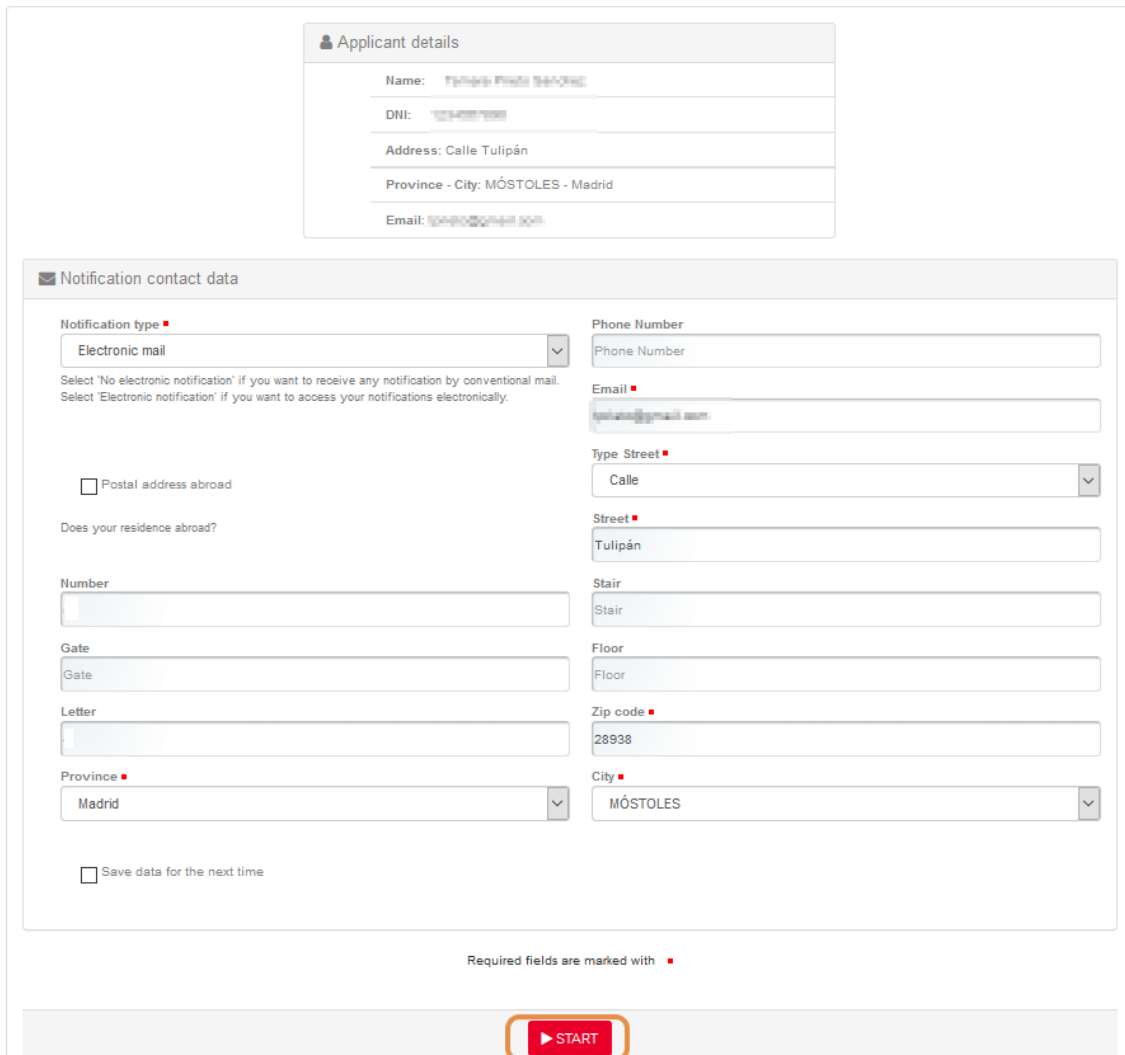
If necessary, a **second authentication factor** (Microsoft Authenticator) will also be required to verify identification.



Applicant's personal data

Once the procedure started YOUR PERSONAL DATA WERE SHOWN, please verify **SPECIALLY** your **TELEPHONE NUMBER**, **E-MAIL ADDRESS** and postal address.

Enter the following information to begin processing



The screenshot shows a web form for entering applicant details. It is divided into two main sections: 'Applicant details' and 'Notification contact data'. The 'Applicant details' section includes fields for Name, DNI, Address, Province - City, and Email. The 'Notification contact data' section includes a dropdown for Notification type (set to 'Electronic mail'), a checkbox for 'Postal address abroad', and a question 'Does your residence abroad?'. It also has fields for Phone Number, Email, Type Street (set to 'Calle'), Street (set to 'Tulipán'), Stair, Floor, Zip code (set to '28938'), and City (set to 'MÓSTOLES'). A 'Save data for the next time' checkbox is at the bottom left. A red 'START' button is at the bottom center. A note at the bottom states 'Required fields are marked with *'.

- Telephone number must not exceed 15 characters.
- The **e-mail address provided** will be **used automatically by the platform to contact you**.

You will receive an e-mail showing the number of **MODMAT** file opened, you **MUST USE** this **FILE EXCLUSIVELY** for **LEARNING AGREEMENT MODIFICATIONS**.

Generate Changes in your Learning Agreement

Once generated your **MODMAT** File (Learning Agreement Modification), an information screen will pop up showing the subjects that you are currently enrolled in.

Erasmus / Munde Incoming - Registered courses

Actual registered courses:

2048007 - FINANCIAL MATHEMATICS (MAÑANA A) - 2Q - 6 ECTS
2110020 - DECISSION MAKING METHODS APPLIED TO MARKETING (MAÑANA A) - 2Q - 4.5 ECTS
2110021 - STRATEGIC MARKETING (MAÑANA A) - 2Q - 4.5 ECTS

IMPORTANT: Please remember that once you have done the changes, you won't be able to enter and make more changes.

 Continue

Erasmus / Munde Incoming - Changes of registration II

Registered courses actually:

2048007 - FINANCIAL MATHEMATICS (MAÑANA A) - 2Q - 6 ECTS
2110020 - DECISSION MAKING METHODS APPLIED TO MARKETING (MAÑANA A) - 2Q - 4.5 ECTS
2110021 - STRATEGIC MARKETING (MAÑANA A) - 2Q - 4.5 ECTS

You can check your courses in your schedule (<https://gestion2.urjc.es/horarios/alumno/login>)

What you want to do with your registration? ■

- Add course
- Remove course
- End session

Please remember that when you "Add course" only appear the courses in which there are provisional available places.

Required fields are marked with ■

Continue

Deleting subjects:

You can delete some or the whole list of subjects selecting “Delete a subject” and “Continue”.

In the display, you will see the subjects that you previously selected in the Learning Agreement by which you were accepted in the URJC (URJC’s Learning Agreement Before model), choose the one you want to delete and press "Continue".

Erasmus / Munde Incoming - Removal of the courses

Please select the registered course that you want to remove:

Continue



Repeat the process as many times as necessary. Each time you do this you will see an information screen with the subjects you are still enrolled in, before continuing with the process. The subjects that you have selected to be deleted will appear in the Learning Agreement Modification document as (DELETED).

Adding subjects:

Select “Add a subject” and click “Continue”

Erasmus / Munde Incoming - Offered degrees in your campus

Please choose the degree to check the available courses: ■

Required fields are marked with ■

Continue



In the display, you will be able to see the Degrees/Study Areas taught in the Faculty and Campus you have been nominated to. Check the [Academic offer](#) (last pages of this document).

Please select the **degree/bachelor** and continue searching.

In the display you can only see the **subjects** available and the study period.

Don't forget to **check schedules and exams before selecting subjects** to avoid future overlaps, as explained in the section of this document: **CHECKING SCHEDULES**

Erasmus / Munde Incoming - Available courses of the selected degree

Select the course you want to register:

Continue

Please select one of them and “**Continue**”.

Repeat the same procedure as much as you need; each time you do it, you will see an information screen with all the subjects you have selected, and that you will be enrolled in (ADDED).

If you are studying a Degree from the **Faculty of Health Sciences**, remember that:
Health Sciences students cannot mix subjects from other degrees/bachelors.

Bear in mind that you **must finally be enrolled mainly in subjects from the degree** you have been **nominated to** and **the rest** among the **degrees of the same field of study, mobility language, same mobility period***, same **FACULTY** and same **CAMPUS**.

Remember that you must keep enrolled in: **18 ECTS or 3 subjects minimum per semester.**

*** IMPORTANT NOTICE:**

You can **EXCLUSIVELY CHANGE 2nd SEMESTER (2Q) SUBJECTS.**

YOU CAN DO JUST ONE LEARNING AGREEMENT MODIFICATION PER SEMESTER.

Once the Modification has been signed by the URJC, no further modification can be done, nor can it go backwards.

Information screen:

Erasmus / Munde Incoming - Registration summary

Press Continue to carry on with your procedure.

Provisional courses:

2110020 - DECISION MAKING METHODS APPLIED TO MARKETING (MAÑANA A) - 2Q - 4.5 ECTS
2110021 - STRATEGIC MARKETING (MAÑANA A) - 2Q - 4.5 ECTS

Continue

Finish the procedure:

Once you have finished adding or deleting courses, please select **“FINISH” (End session)** and **“CONTINUE”**.

Erasmus / Munde Incoming - Changes of registration II

Registered courses actually:

2048007 - FINANCIAL MATHEMATICS (MAÑANA A) - 2Q - 6 ECTS
2110020 - DECISION MAKING METHODS APPLIED TO MARKETING (MAÑANA A) - 2Q - 4.5 ECTS
2110021 - STRATEGIC MARKETING (MAÑANA A) - 2Q - 4.5 ECTS

You can check your courses in your schedule (<https://gestion2.urjc.es/horarios/alumno/login>)

What you want to do with your registration? ▾

Add course

Remove course

End session

Please remember that when you "Add course" only appear the courses in which there are provisional available places.

Required fields are marked with ▀

Continue

The platform will generate a draft of the Learning Agreement, **CHECK IT CAREFULLY** before going ahead.



Validate ■

CORRECT-Generar mi Modificación del Learning Agreement definitiva/I want to generate my final Learning Agreement modification

INCORRECT-Generar mi borrador de nuevo/Generate again my draft document

He leído y comprobado mi borrador de Modificación del Learning Agreement / I have read checked my draft of modification

Continue

If you detect any mistake, select “**INCORRECT**” and “Continue”; the platform will redirect you to the subject selection screen.

If everything is correct, select “**CORRECT**” and “Continue”; the platform will generate the document.

INCOMING - Modificación de matrícula

Erasmus / Munde Incoming - Modificación del Learning Agreement

Pulse en "Continuar" para recibir una copia de su Modificación del Learning Agreement al correo electrónico internacional.madrid@urjc.es.

Recuerde que tendrá que adjuntar este documento firmado por su universidad de origen a través de su Carpeta ciudadana > Tareas pendientes.

Please click on "Continuar" in order to receive a copy of your Modification of Learning Agreement in the e-mail address internacional.madrid@urjc.es.

Please remember that you will have to upload this document signed by your home university through your Citizen Folder > Pending Tasks

Continuar

You will be able to find it always at your **Citizen Folder - 2025/MODMAT-xxx-** in the section “**Documents**”, and you will receive an **email**.

Once you have done your **Learning Agreement Modification (MODMAT)**, you **MUST**:

- Download and save the generated document. (URJC's Learning Agreement Modification Draft Model)
- IT IS **COMPULSORY** to complete **TABLE B** with the subjects and changes approved at your Home University.
- **Sign** the document: **Student's** and **home university's signatures** are mandatory.
- Upload the document to the platform on your **MODMAT** file.

You can upload your own model of Learning Agreement, if necessary, but **IT IS COMPULSORY TO GENERATE CORRECTLY THE DRAFT OF THE URJC MODEL.**

The subjects* (**TABLE A**) and the information in both models **MUST BE THE SAME.**

*(Component code, Component title at the Receiving Institution, Semester Number of ECTS credits, etc).

DO NOT MODIFY the list of subjects on **TABLE A** of the signed document, it must be exactly the same as **TABLE A** of the **URJC's Learning Agreement Modification draft.**

If you **need to re-select the subjects**, upload a **pdf document** in which you indicate that you need to do it. *For example: I made a mistake selecting the subjects. Please let me select them again.*

COMPULSORILY the whole procedure **MUST BE COMPLETED THROUGH** the **URJC PLATFORM.**

Erasmus / Munde Incoming - Upload Changes of Learning Agreement document signed

IMPORTANT: Please remember that you can go back to this screen any time entering in your Citizen Folder- Pending tasks

Upload your Charges of Learning Agreement document **SIGNED** previously by your University: ■

 Ningún archivo seleccionado

Required fields are marked with ■

Uploaded file will be automatically converted to pdf. If the file already is a pdf document, it will not be converted.

Continue

This document must be verified by URJC

If it is **INCORRECT**, you will receive an e-mail with the reasons and the steps to amend it.

If it is **CORRECT**, you will receive an e-mail informing you about it.

From that moment the **learning agreement modification** will be effective, and you will be able to check the changes in your **virtual classroom, service portal** and **schedule** in about **24-48 hours**.

**YOU CAN DO JUST ONE LEARNING AGREEMENT
MODIFICATION PER SEMESTER.**

Once the Modification has been signed by the URJC,
no further modification can be done, nor can it go backwards.

**REMEMBER: The only and non-renewable deadline:
14th February 2025**

We strongly recommend that you complete the procedures as soon as possible,
URJC applications are rigorously processed by date of submission.

CHECKING SCHEDULES

To check your **personal schedule**, you must enter the link (<https://gestion2.urjc.es/horarios/?paso=1>), click on 'students' and login with your URJC username and password. Remember that you will only be able to see it once **you are enrolled**.

To check **subjects' general schedules** you must search in the **List of Subjects** (<https://gestion4.urjc.es/libroasignaturas/>) the **Degree** to which it belongs, and the **Course**, and the **Semester** and then with these data search in **schedule link**.

For instance:

To check **2048010- FINANCIAL ACCOUNTING II** schedule:

1.- Search the degree by **AREA OF STUDY CODE: 2048** is the code for **GRADO EN ADMINISTRACION Y DIRECCION DE EMPRESAS (INGLES) (VICALVARO) – (Administration and Business Management in English at Vicalvaro Campus)**

Bienvenido a la plataforma de Libro de asignaturas de la Universidad Rey Juan Carlos

Selecione la titulación que desee visualizar.

GRADO EN ADMINISTRACION Y DIRECCION DE EMPRESAS (INGLES) (VICALVARO) (2048)

2048

GRADO EN ADMINISTRACION Y DIRECCION DE EMPRESAS (INGLES) (VICALVARO) (2048)

CURSO ACADÉMICO 2024-25

GRADO EN ADMINISTRACION Y DIRECCION DE EMPRESAS (INGLES) (VICALVARO)

PRIMER CURSO

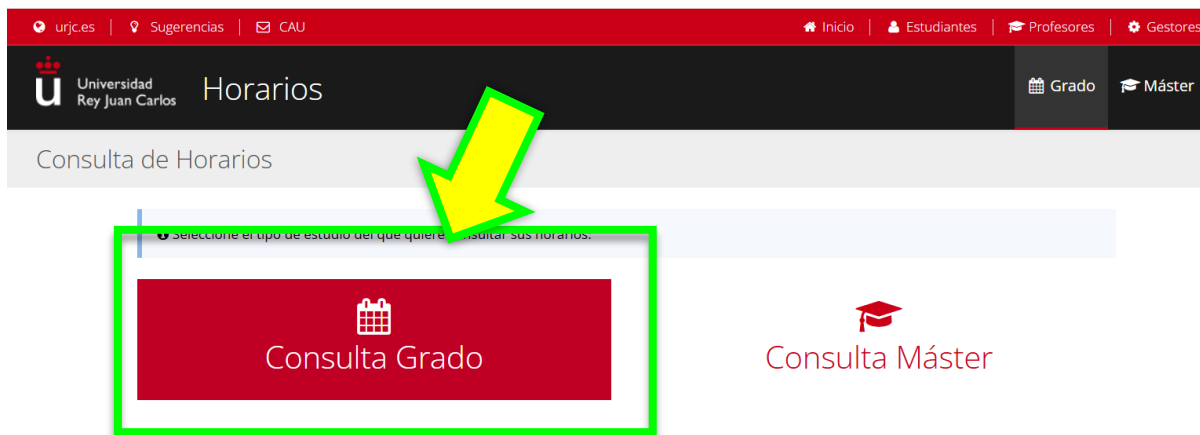
| Código | Asignatura | Créditos | Semestre | Tipología |
|---------|--------------------------------|----------|----------|------------------|
| 2048001 | ECONOMIC HISTORY | 6 | 1Q | FORMACIÓN BÁSICA |
| 2048002 | CORPORATE MATHEMATICS | 6 | 1Q | OBLIGATORIA |
| 2048003 | INTRODUCTION TO CORPORATIONS I | 6 | 1Q | FORMACIÓN BÁSICA |

2.- Find the subject in the list: **2048010- FINANCIAL ACCOUNTING II** is a **SEGUNDO CURSO (Second year)** and **2nd semester (2Q)** subject.

SEGUNDO CURSO

| Código | Asignatura | Créditos | Semestre | Tipología |
|---------|--|----------|----------|------------------|
| 2048005 | FINANCIAL ACCOUNTING I | 6 | 1Q | OBLIGATORIA |
| 2048010 | FINANCIAL ACCOUNTING II | 4,5 | 2Q | OBLIGATORIA |
| 2048012 | INTRODUCTION TO MARKETING AND COMMUNICATIONS IN THE FIRM | 6 | 1Q | FORMACIÓN BÁSICA |
| 2048013 | MODELS IN MANAGEMENT | 6 | I | FORMACIÓN BÁSICA |
| 2048014 | MICROECONOMICS | 4,5 | 1Q | OBLIGATORIA |
| 2048015 | CORPORATE STATISTICS I | 6 | 1Q | OBLIGATORIA |

3.- Then go to **HORARIOS (SCHEDULES)**: <https://gestion2.urjc.es/horarios/?paso=1>



4.- Select **Consulta Grado**, complete the form and click on **"Buscar"** (search):



CALENDARIO 2024-25

Titulación: (2048) GRADO EN ADMINISTRACION Y DIRECCION DE EMPRESAS (INGLES) (VICALVARO)

Curso: 2º

Grupo: Mañana - Grupo A

Semestre: Segundo Semestre

Buscar

Horario | Asignaturas y docentes

Calendario

11 - 15 nov 2024

semana lista completa

| | lun 11/11 | mar 12/11 | mié 13/11 | jue 14/11 | vie 15/11 |
|---|-----------|-----------|-----------|-----------|-----------|
| 7 | | | | | |

| Horario | | Asignaturas y docentes | | | |
|---|---|---|---|---|--|
| (2048) GRADO EN ADMINISTRACION Y DIRECCION DE EMPRESAS (INGLES) (VICALVARO) | | | | | |
| Curso: 2º Grupo: G_ADEBIL_2A(V) Segundo semestre | | | | | |
| << < > >> hoy | | 27 - 31 ene 2025 | | | |
| | | semana | | lista completa | |
| | lun 27/1 | mar 28/1 | mié 29/1 | jue 30/1 | vie 31/1 |
| 7 | | | | | |
| 8 | | | | | |
| 9 | (2048010) FINANCIAL ACCOUNTING II - MAÑANA A (2048) GRADO EN ADMINISTRACION Y DIRECCION DE EMPRESAS (INGLES) (VICALVARO) | | | | |
| 10 | Profesor: VERA GELASHVILI Aula: Aulario - Aula 210 (MADRID - VICÁLVARO) | | | | |
| 11 | 11:00 - 12:00 CORPORATE STATISTICS II - MAÑANA A (2048020) | | | | |
| 12 | 13:00 - 15:00 FINANCIAL ACCOUNTING II - MAÑANA A (2048010) | 13:00 - 15:00 CORPORATE STATISTICS II - MAÑANA A (2048020) | 12:00 - 13:00 MACROECONOMICS - MAÑANA A | 12:00 - 13:00 FINANCIAL ACCOUNTING II - MAÑANA A (2048010) | 13:00 - 15:00 MARKETING MANAGEMENT - MAÑANA A (2048021) |
| 13 | | | 13:00 - 15:00 PRODUCTION MANAGEMENT - MAÑANA A (2048033) | | |
| 14 | | | | | |
| 15 | | | | | |
| 16 | | | | | |

You must **roll-over** on the **subject** to see the **Teacher (Profesor)** and the **Classroom (Aula)** where the subject is taught.

URJC – FULLY DIGITAL PROCEDURE & DOCUMENTS

URJC is always searching the benefit of students and the efficiency on procedures, assuming as part of our compromise the protection of the environment, that is why all **the procedure must be arranged through our platform**. Therefore:

-No documents will be signed or stamped by hand.

-Don't send documents by e-mail or postal mail.

- All your mobility documents are fully available at your **Citizen Folder**. You can access them through the tab “**Dossiers**” or through the tab “**Documents**”.

Our institutional documents are digitally signed*. In order to download them, click on “**Copia auténtica /Authentic copy**”.

**the signature contains the name of the signatory, date of signature and a verification bar code)*

Pending tasks

Dossiers

Notifications

Documents

Messages

Documents

Title

From date

To date

Document Type

Documents

| Title | Date | Status | Process Definition |
|--|------------|----------|---|
| Modificación del Learning Agreement firmada (prueba.pdf) (Copia auténtica) | 19/02/2018 | Original | 2018/MODMAT-01 (INCOMING - Changes of registration) |

ID DOCUMENTO: xxxxxxxxxxxx
 Verificación código: <https://sede.urjc.es/verifica>

| | |
|---------------------------|------------------|
| FIRMADO POR | FECHA FIRMA |
| NOMBRE APELLIDOS FIRMANTE | 00/00/0000 00:00 |

Universidad Rey Juan Carlos



Higher Education Learning Agreement for Studies

Academic Year 2021-22

ID DOCUMENTO : xxxxxxxxxxxx
 Verificación código: <https://sede.urjc.es/verifica>



| Student | Last name(s) | First name(s) | Date of birth | Nationality (1) | Sex | Email | Study cycle at home university (2) |
|---------|--------------|---------------|---------------|-----------------|-----|-------|------------------------------------|
| | | | | | | | |

| Sending Institution | Name | Erasmus code (if applicable) (3) | Faculty/Department | Field of education at sending institution | Address | Country | Contact person name (4); email; phone |
|---------------------|------|----------------------------------|--------------------|---|---------|---------|---------------------------------------|
| | | | | | | | |

| Receiving Institution | Name | Erasmus code (if applicable) | Faculty/Department | Field of education at receiving institution | Address | Country | Contact person name; email; phone |
|-----------------------|-----------------------------|------------------------------|--------------------|---|---------|---------|-----------------------------------|
| | Universidad Rey Juan Carlos | E MADRID 26 | | | | SPAIN | |

Before the mobility

Study Programme at the RECEIVING INSTITUTION

Planned period of the mobility: from

| Component code (5) | Component title at the Receiving Institution (6) | Semester | Number of ECTS credits (or equivalent) (7) |
|---|--|----------|--|
| 0000000 - SUBJECT 1 (TARDE A) - 0Q - Day 1 (00:00-00:00), Day 2 (00:00-00:00) | | | 0 ECTS |
| 0000000 - SUBJECT 2 (TARDE A) - 0Q - Day 1 (00:00-00:00), Day 2 (00:00-00:00) | | | 0 ECTS |
| 0000000 - SUBJECT 3 (TARDE A) - 0Q - Day 1 (00:00-00:00), Day 2 (00:00-00:00) | | | 0 ECTS |
| 0000000 - SUBJECT 4 (TARDE A) - 0Q - Day 1 (00:00-00:00), Day 2 (00:00-00:00) | | | 0 ECTS |

The level of language competence (8) in _____ [Indicate here the main language of instruction] that the student already has or agrees to acquire by the start of the study period is: A1 A2 B1 B2 C1 C2 Native speaker

De conformidad con lo dispuesto en la normativa vigente sobre protección de datos de carácter personal, le informamos de que sus datos personales se van a incorporar al sistema de tratamiento de datos de la Universidad Rey Juan Carlos. El tratamiento tiene como finalidad el cumplimiento de los fines relativos al desarrollo de las funciones y competencias propias del responsable del tratamiento. En concreto, estas finalidades están relacionadas con las competencias de gestión académica y de investigación, así como también del personal de la Universidad Rey Juan Carlos. Los datos personales recogidos serán conservados durante el tiempo necesario para el cumplimiento de los fines anteriormente mencionados. Los datos personales son tratados en el ejercicio de los poderes públicos que la Universidad Rey Juan Carlos tiene conferidos, en aplicación de la Ley Orgánica de Universidades. La Universidad Rey Juan Carlos cederá los datos a las Administraciones públicas que por ley requieran conocer la información para la prestación del servicio público. El interesado podrá ejercitar los derechos de acceso, rectificación, limitación de tratamiento, supresión, portabilidad y a impugnar las decisiones individuales automatizadas que le puedan afectar. Para ello, podrá remitir un escrito a la dirección abajo referida o un correo electrónico a la dirección protecciondatos@urjc.es. Puede ampliar esta información mediante la consulta en la página web de cada tratamiento de la Universidad Rey Juan Carlos.

UNIVERSIDAD REY JUAN CARLOS

Página 1 de 3



| | |
|---------------------------|------------------|
| FIRMADO POR | FECHA FIRMA |
| NOMBRE APELLIDOS FIRMANTE | 00/00/0000 00:00 |











Universidad Rey Juan Carlos
La autenticidad de este documento puede ser comprobada mediante el Código Seguro de Verificación en <https://sede.urjc.es/verifica>

Página: 1 / 3




ACADEMIC OFFER 2024-25 · AREAS OF STUDY & CAMPUS DISTRIBUTION

MADRID – VICÁLVARO CAMPUS

| FACULTY OF ECONOMICS & BUSINESS SCIENCES (VICÁLVARO CAMPUS) | AREA OF STUDY CODE (First four digits of the subject's component codes) |
|---|--|
|---|--|

| | | |
|---|---|------|
| Administration and Business Management |  | 2012 |
| Administration and Business Management in English* |  | 2048 |
| Accounting and Finances |  | 2021 |
| Business Administration and Management in the Digital Field |  | 2246 |
| Economics |  | 2017 |
| Actuarial and Financial Economics |  | 2016 |
| Marketing |  | 2024 |
| Marketing in English* |  | 2110 |
| Tourism |  | 2006 |
| Tourism in English* |  | 2010 |

| FACULTY OF LEGAL & POLITICAL SCIENCES (VICÁLVARO CAMPUS) | AREA OF STUDY CODE (First four digits of the subject's component codes) |
|--|--|
|--|--|

| | | |
|-------------------------------------|---|------|
| Criminology |  | 2014 |
| Law |  | 2015 |
| International Relations in English* |  | 2126 |

| FACULTY OF EDUCATION & SPORTS SCIENCES, & INTERDISCIPLINARY STUDIES (VICÁLVARO CAMPUS) | AREA OF STUDY CODE (First four digits of the subject's component codes) |
|---|--|
|---|--|

| | | |
|-------------------------------------|---|------|
| Pre – primary Education in English* |  | 2128 |
| Primary Education in English* |  | 2170 |



*Those Degrees that have "in English" in the name are taught in English and are highlighted in blue (UK flag icon).
The rest are taught in Spanish (Spanish flag icon)



| | |
|--|---|
| FACULTY OF COMMUNICATION SCIENCES (VICÁLVARO CAMPUS) | AREA OF STUDY CODE (First four digits of the subject's component codes) |
|--|---|

| | | |
|---|---|------|
| Protocol, Organization of Events and Corporate Communications |  | 2211 |
|---|---|------|

QUINTANA/FERRAZ BRANCH **



| | |
|--|---|
| FACULTY OF COMMUNICATION SCIENCES (MADRID CAMPUS – QUITANA / FERRAZ BRANCH) ** | AREA OF STUDY CODE (First four digits of the subject's component codes) |
|--|---|

| | | |
|---|---|------|
| Protocol, Organization of Events and Corporate Communications in English* |  | 2277 |
|---|---|------|

| | |
|---|---|
| FACULTY OF ECONOMICS & BUSINESS SCIENCES (MADRID CAMPUS – QUITANA / FERRAZ BRANCH) ** | AREA OF STUDY CODE (First four digits of the subject's component codes) |
|---|---|

| | | |
|-----------------------|---|------|
| Economics in English* |  | 2276 |
|-----------------------|---|------|

**** Quintana/Ferraz & Manuel Becerra Branches are 45min. far from Vicálvaro Campus.**

| | |
|---|---|
|  *Those Degrees that have "in English" in the name are taught in English and are highlighted in blue (UK flag icon). The rest are taught in Spanish (Spanish flag icon) |  |
|---|---|















MANUEL BECERRA BRANCH **








| | |
|---|---|
| FACULTY OF ECONOMICS & BUSINESS SCIENCES (MADRID CAMPUS – MANUEL BECERRA BRANCH) ** | AREA OF STUDY CODE (First four digits of the subject's component codes) |
|---|---|

| | | |
|---|---|------|
| Science, Management and Engineering of Services |  | 2176 |
|---|---|------|















**** Manuel Becerra & Quintana/Ferraz Branches are 45min. far from Vicálvaro Campus.**

MÓSTOLES CAMPUS

| SCHOOL OF EXPERIMENTAL SCIENCES & TECHNOLOGY (MÓSTOLES CAMPUS) | | AREA OF STUDY CODE <i>(First four digits of the subject's component codes)</i> |
|--|---|--|
| Biology |  | 2365 (Only 1 st , 2 nd and 3 rd year subjects) 2317 (Only 4 th year subjects) |
| Food Science and Technology |  | 2338 |
| Environmental Science |  | 2337 |
| Experimental Science |  | 2336 |
| Environmental Engineering |  | 2107 |
| Energy Engineering |  | 2029 |
| Materials Engineering |  | 2030 |
| Industrial Technologies Engineering |  | 2120 |
| Industrial Electronics and Automation Engineering |  | 2342 |
| Industrial Organization Engineering |  | 2148 |
| Mechanical Engineering |  | 2286 |
| Chemical Engineering |  | 2143 |
| Nanoscience and Nanotechnology NEW (only 1 st , 2 nd and 3 rd year subjects can be taken) |  | 2362 |
| Hydrological Resources |  | 2343 |

| SCHOOL OF ADVANCED COMPUTER ENGINEERING (MÓSTOLES CAMPUS) | | AREA OF STUDY CODE <i>(First four digits of the subject's component codes)</i> |
|--|---|--|
| Game Design and Development |  | 2175 |
| Computer Engineering |  | 2032 |
| Cybersecurity Engineering |  | 2285 |
| Software Engineering |  | 2034 |
| Computer Engineering (Informatics) |  | 2033 |
| Artificial Intelligence NEW (only 1 st , 2 nd and 3 rd year subjects can be taken) |  | 2361 |
| Mathematics |  | 2347 |

CAMPUS DE FUENLABRADA

| FACULTY OF COMMUNICATION SCIENCES (FUENLABRADA CAMPUS) | | AREA OF STUDY CODE <i>(First four digits of the subject's component codes)</i> |
|--|--|--|
| Audiovisual Communication |  | 2002 |
| Journalism |  | 2001 |
| Advertising and Public Relations |  | 2043 |
| Digital Communication NEW (Only 1 st & 2 nd year subjects) |  | 2373 |
| FACULTY OF LEGAL & POLITICAL SCIENCES (FUENLABRADA CAMPUS) | | AREA OF STUDY CODE <i>(First four digits of the subject's component codes)</i> |
| Political Science and Public Administration |  | 2181 |
| International Relations |  | 2156 |
| FACULTY OF ARTS AND HUMANITIES (FUENLABRADA CAMPUS) | | AREA OF STUDY CODE <i>(First four digits of the subject's component codes)</i> |
| Arts and Dance (There are pre-admission requirements and only nominations for Annual students during the URJC Academic Year will be accepted). |  | 2313 |
| Philosophy |  | 2248 |
| History |  | 2234 |
| Spanish Language and Literature |  | 2228 |
| FACULTY OF EDUCATION & SPORTS SCIENCES, & INTERDISCIPLINARY STUDIES (FUENLABRADA CAMPUS) | | AREA OF STUDY CODE <i>(First four digits of the subject's component codes)</i> |
| Pre – primary Education |  | 2101 |
| Primary Education |  | 2173 |
| IMPORTANT NOTICE: PHYSICAL ACTIVITY SCIENCES AND SPORTS IS IN EXTINCTION AT ALCORCÓN CAMPUS 1 st & 2 nd year subjects are taught at FUENLABRADA CAMPUS · 3 rd & 4 th year subjects are taught at ALCORCÓN CAMPUS . Both CAMPUSES are approximately 45 minutes far by public transport. | | |
| Physical Activity Sciences and Sports (FUENLABRADA CAMPUS) |  | 2371 <i>(only 1st and 2nd year subjects can be taken)</i> |
| Physical Activity Sciences and Sports (ALCORCÓN CAMPUS) |  | 2282 <i>(only 3rd and 4th year subjects can be taken)</i> |

| FUENLABRADA SCHOOL OF ENGINEERING <i>(Formerly called: SCHOOL OF ADVANCED TELECOMMUNICATION ENGINEERING)</i> (CAMPUS FUENLABRADA) | | AREA OF STUDY CODE <i>(First four digits of the subject's component codes)</i> |
|--|---|---|
| Data Science and Engineering NEW (only 1 st , 2 nd and 3 rd year subjects can be taken) |  | 2360 |
| Aeronautical and Aerospace Engineering Airports |  | 2339 |
| Aerospace Engineering in Transportation |  | 2341 |
| Aerospace Engineering in Aerospace Vehicles |  | 2356 |
| Biomedical Engineering |  | 2229 |
| Robotics Software Engineering |  | 2327 |
| Media studies and Audiovisual Systems Engineering |  | 2039 |
| Telecommunication Systems Engineering |  | 2040 |
| Telecommunication Technologies Engineering |  | 2042 |
| Telematics Engineering |  | 2041 |
| Fundamentals of Architecture |  | 2127 |
| IMPORTANT NOTICE: LANDSCAPING IS IN EXTINCTION AT ARANJUEZ CAMPUS 1 st & 2 nd year subjects are taught at FUENLABRADA CAMPUS · 3 rd & 4 th year subjects are taught at ARANJUEZ CAMPUS . Both CAMPUSES are approximately 2 hours far by public transport. | | |
| Landscaping (FUENLABRADA CAMPUS) |  | 2376 <i>(only 1st and 2nd year subjects can be taken)</i> |
| Landscaping (ARANJUEZ CAMPUS) |  | 2251 <i>(only 3rd and 4th year subjects can be taken)</i> |
| IMPORTANT NOTICE: BIOMEDICAL ENGINEERING in ENGLISH IS IN EXTINCTION AT ALCORCÓN CAMPUS 1 st & 2 nd year subjects are taught at FUENLABRADA CAMPUS · 3 rd & 4 th year subjects are taught at ALCORCÓN CAMPUS . Both CAMPUSES are approximately 45 minutes far by public transport. | | |
| Biomedical Engineering in English* (FUENLABRADA CAMPUS) |  | 2374 <i>(only 1st and 2nd year subjects can be taken)</i> |
| Biomedical Engineering in English* (ALCORCÓN CAMPUS) |  | 2291 <i>(only 3rd and 4th year subjects can be taken)</i> |



*Those Degrees that have "in English" in the name are taught in English and are highlighted in blue (UK flag icon).
The rest are taught in Spanish (Spanish flag icon)



ALCORCÓN CAMPUS

FUENLABRADA SCHOOL OF ENGINEERING *

(Formerly called: SCHOOL OF ADVANCED TELECOMMUNICATION ENGINEERING)
(ALCORCÓN CAMPUS)

AREA OF STUDY CODE

(First four digits of the subject's component codes)

IMPORTANT NOTICE:

BIOMEDICAL ENGINEERING in ENGLISH IS IN EXTINCTION AT ALCORCÓN CAMPUS
1st & 2nd year subjects are taught at **FUENLABRADA CAMPUS** · 3rd & 4th year subjects are taught at **ALCORCÓN CAMPUS**. Both **CAMPUSES** are approximately **45 minutes far** by public transport.

Biomedical Engineering in English*
(ALCORCÓN CAMPUS)



2291

(Only subjects for 3rd and 4th year)

Biomedical Engineering in English*
(FUENLABRADA CAMPUS)



2374

(Only 1st and 2nd year subjects can be taken)

***IMPORTANT NOTICE:** Though it is called "FUENLABRADA SCHOOL OF ENGINEERING", **Biomedical Engineering in English** is taught at two different CAMPUSES **ALCORCÓN CAMPUS** (only 3rd and 4th year subjects can be taken) & **FUENLABRADA CAMPUS** (only 1st and 2nd year subjects can be taken).



*Those Degrees that have "in English" in the name are taught in English and are **highlighted in blue** (UK flag icon).
The rest are taught in Spanish (Spanish flag icon)








FACULTY OF HEALTH SCIENCES

(ALCORCÓN CAMPUS)

AREA OF STUDY CODE

(First four digits of the subject's component codes)

| | | |
|----------------------|---|--|
| Nursing |  | 2035 |
| Pharmacy |  | 2340 |
| Physiotherapy |  | 2036 |
| Medicine |  | 2000 |
| Dentistry |  | 2037 |
| Psychology |  | 2366 (Only 1 st and 2 nd year subjects) 2038 (Only 3 rd and 4 th year subjects) |
| Occupational Therapy |  | 2105 |

*** IMPORTANT NOTICE FOR HEALTH SCIENCES STUDENTS ***

B2 Spanish Certificate /// **HEALTH SCIENCES ANNUAL** students must bear in mind that their mobility must be during the **SPANISH ACADEMIC YEAR** ([See Academic Calendar](#)). So, **Annual mobilities** taking place during **two different** **SPANISH ACADEMIC YEAR** will not be accepted. For instance: a student nominated and accepted only for **2nd semester 2024-25** (January to May 2025), **CANNOT BE NOMINATED AGAIN** for **1st semester 2025-26** (September 2025 to January 2026).




FACULTY OF LEGAL & POLITICAL SCIENCES

(ALCORCÓN CAMPUS)


AREA OF STUDY CODE

(First four digits of the subject's component codes)



| | | |
|--------------------------------------|---|------|
| Human Resources and Labour Relations |  | 2051 |
| Social Work |  | 2213 |

| | | |
|--|---|---|
| FACULTY OF EDUCATION & SPORTS SCIENCES, & INTERDISCIPLINARY STUDIES - (ALCORCÓN CAMPUS) | | AREA OF STUDY CODE (First four digits of the subject's component codes) |
| Spanish Sign Language and the Deaf Community |  | 2250 |
| IMPORTANT NOTICE: PHYSICAL ACTIVITY SCIENCES AND SPORTS IS IN EXTINCTION AT ALCORCÓN CAMPUS 1 st & 2 nd year subjects are taught at FUENLABRADA CAMPUS · 3 rd & 4 th year subjects are taught at ALCORCÓN CAMPUS . Both CAMPUSES are approximately 45 minutes far by public transport. | | |
| Physical Activity Sciences and Sports (ALCORCÓN CAMPUS) |  | 2282 (only 3 rd and 4 th year subjects can be taken) |
| Physical Activity Sciences and Sports (FUENLABRADA CAMPUS) |  | 2371 (only 1 st and 2 nd year subjects can be taken) |

ARANJUEZ CAMPUS

| | | |
|--|--|---|
| FACULTY OF ARTS AND HUMANITIES (ARANJUEZ CAMPUS) | | AREA OF STUDY CODE (First four digits of the subject's component codes) |
| Fine Arts |  | 2196 |
| Comprehensive Design and Image Management |  | 2194 |
| Fashion Design and Management |  | 2247 |
| Translation and Interpreting |  | 2358 |

| | | |
|---|--|---|
| FUENLABRADA SCHOOL OF ENGINEERING * (Formerly called: SCHOOL OF ADVANCED TELECOMMUNICATION ENGINEERING) (ARANJUEZ CAMPUS) | | AREA OF STUDY CODE (First four digits of the subject's component codes) |
|---|--|---|

| | | |
|---|---|---|
| IMPORTANT NOTICE: LANDSCAPING IS IN EXTINCTION AT ARANJUEZ CAMPUS 1 st & 2 nd year subjects are taught at FUENLABRADA CAMPUS · 3 rd & 4 th year subjects are taught at ARANJUEZ CAMPUS . Both CAMPUSES are approximately 2 hours far by public transport. | | |
| Landscaping (ARANJUEZ CAMPUS) |  | 2251 (only 3 rd and 4 th year subjects can be taken) |
| Landscaping (FUENLABRADA CAMPUS) |  | 2376 (only 1 st and 2 nd year subjects can be taken) |
| *IMPORTANT NOTICE: Though it is called "FUENLABRADA SCHOOL OF ENGINEERING", the bachelor above is taught at two different campuses: ARANJUEZ CAMPUS (only 3 rd and 4 th year subjects can be taken) & FUENLABRADA CAMPUS (only 1 st and 2 nd year subjects can be taken). | | |



*Those Degrees that have "in English" in the name are taught in English and are highlighted in blue (UK flag icon).
The rest are taught in Spanish (Spanish flag icon)



PLEASE CHECK THE LOCATIONS

MADRID- VICÁLVARO CAMPUS

<https://maps.app.goo.gl/UKR8tHAJkYHXEFQUA>

MANUEL BECERRA BRANCH

<https://goo.gl/maps/Kaa0PmJwsTR2>

FERRAZ-QUINTANA BRANCH

<https://goo.gl/maps/tgvioQYqiuB2>

MÓSTOLES CAMPUS

<https://goo.gl/maps/qEboxTxDwpZiNrZm8>

FUENLABRADA CAMPUS

<https://maps.app.goo.gl/9SdZW18LMHsKJsNS8>

ALCORCÓN CAMPUS

<https://goo.gl/maps/qZ5yvkJzpEgWnNf76>

ARANJUEZ CAMPUS

<https://maps.app.goo.gl/5qpguG2RBus7s4Yo8>