

# SPRINGER NATURE

2

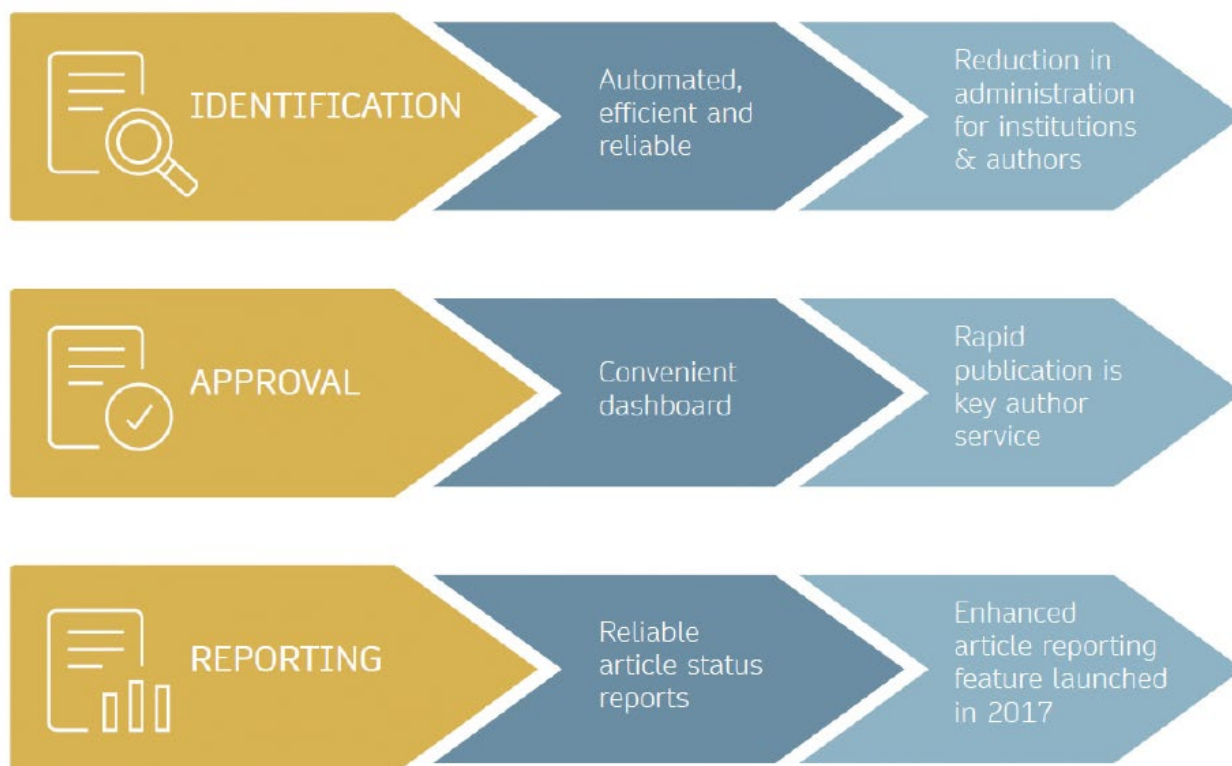
Workflow intro

1.0

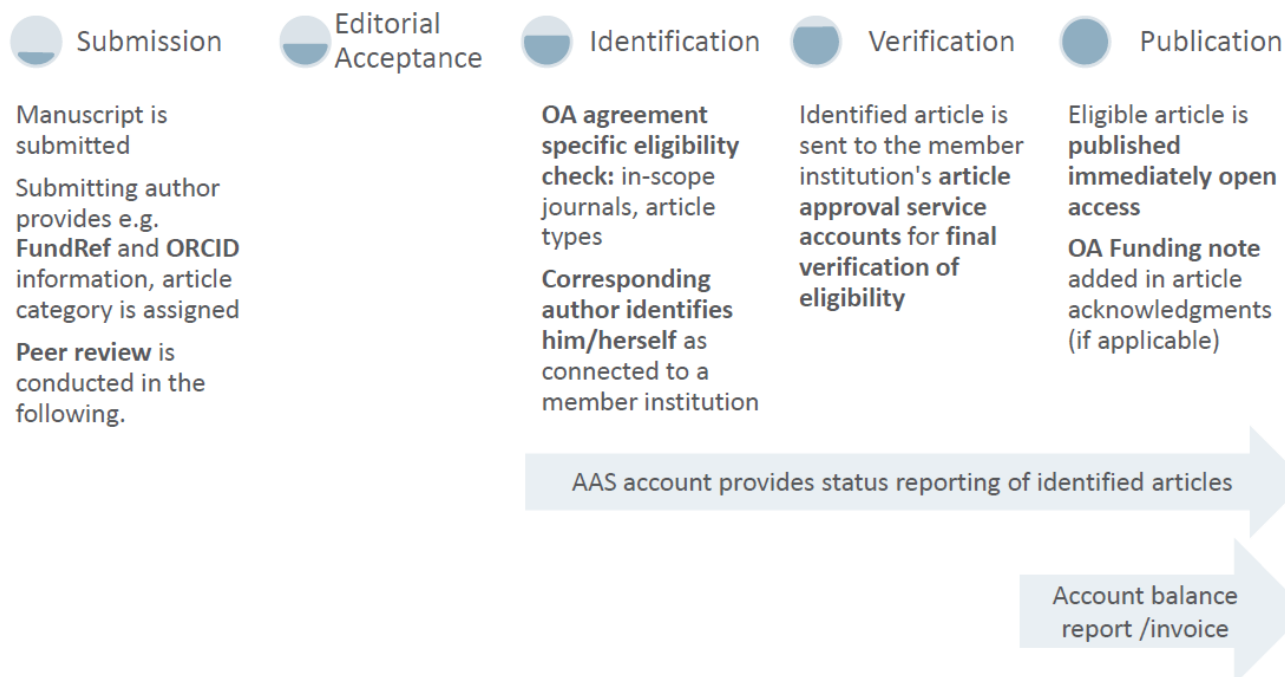
# OA workflows: More than a platform

## A value proposition customers are paying for

Reliable, customizable, efficient workflow, reducing costs & admin efforts for authors and institutions.



## Open access publishing process

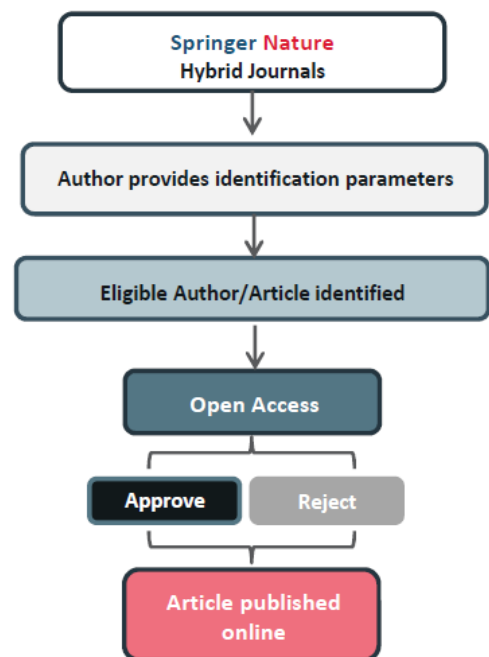


# Author journey after editorial acceptance

## Hybrid journals:

Once an author's eligibility is confirmed by the institution, the article is published open access.

In case of rejection, the author has the option to publish open access with their own funding or publish traditionally non-open access.



## Author/article identification

After article acceptance, the corresponding author receives an invitation to complete the publication process for the article and the authors are able to identify themselves:

### Corresponding author/article identification parameters:

1. Selected institution
2. E-Mail domain recognition
3. IP recognition

Selected Institution	Institutional Email	Location
Please input your institutional affiliation when prompted.	Please use your institutional email address.	Please complete the form while within your institution's network.

The hierarchy of identification parameters is in the above order: 1, 2, 3.

-> In general, the authors are informed about how they were identified.

## Author/article identification

An Author identifies him/herself by using the following identification parameters:

### For example:

1. Selected institution: Universitat de Valencia
2. E-Mail domain recognition: University of Vienna
3. IP recognition: Max Planck Society

-> 'Selected institution' is the strongest parameter. Currently (June 2021), the selected institution above is not part of an institutional agreement, therefore the author is considered to be affiliated with University of Vienna

## Author journey

# 2.0

SN Workflows / Feb 2021

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## Open Access Systems Solution overview

- The vast majority of Springer Nature Hybrid journals use the Open Access Systems Solution
- This system supports the confirmation of institutional Open Access eligibility, payment of Article Processing Charges (APCs), and signing of the publishing licence and declaration of third party rights forms after an article has been accepted for publication
- The Hybrid journals marked as “non-standard workflow” journals in the [journal title list](#) retain their manual solution. After article acceptance, the author/article eligibility is checked manually before the article reaches the Article Approval Service (AAS).
- SN is working on improving the author journey further in 2021 and will update you accordingly

# Invitation upon article acceptance

Once an article is editorially accepted for publication, the author receives an email with a link to complete the publishing agreement

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Dear Dr. Jens Nielsen

Congratulations on the acceptance of your article: Demo Manuscript 043.

Before we can proceed with the publication of your article in Review of Derivatives Research, we first need you to complete the appropriate publishing agreement.

<https://payment-and-rights-staging.snpaas.private.springernature.com/workflow/da3fd305-53c9-413c-958e-0fab46a24228>

With kind regards,

Springer Nature Author Service

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If you have any questions, please do not hesitate to contact our Author Service team at

[ASJournals@springernature.com](mailto:ASJournals@springernature.com)

# Login link email

Email containing the login link

**SPRINGER NATURE**

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Dear Dr. Jens Nielsen

We have received a request for a secure link where you can complete the next steps of your article's publication.

Please follow the link below to continue:

<https://staging-idp.springernature.com/authorize/email?code=998f8307-ff8a-4d5f-8423-c4436594f796>

With kind regards,

Springer Nature Author Service

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If you have any questions, please do not hesitate to contact our Author Service team at

[ASJournals@springernature.com](mailto:ASJournals@springernature.com)



# Search for your institution

Authors are identified via IP and/or e-mail domain in the “background”.

Authors are asked to type in their institution in the search field and “select their institution”.

Authors should then select the institution from the drop-down list in order for the identification to work.

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Next steps for publishing your article

Confirm your institution or university

Dear Dr. Jens Nielsen,

Some articles are eligible for part or full coverage of the open access article-processing charge as part of an institutional agreement with Springer Nature.

[More information about open access agreements here.](#)

Please enter your institution or university below to see if you are eligible.

Search for your institution or university

Search

Need help? [Contact us.](#)

Your article

Article title  
Demo Manuscript 043

DOI  
10.0009/s1234-567-9709-z9999

Article type  
Abstract

Journal Name  
Review of Derivatives Research

# Select your affiliation

If the author is identified as eligible, a welcome message appears, which provides further information on the OA agreement.

Authors are informed on how they were identified.

Eligible article types:

- OriginalPaper

Eligible license types:

- CC-BY
- CC-BY NC


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Next steps for publishing your article

Confirm your eligibility status

Dear Dr. Jens Nielsen,

Thank you for confirming your institution or university. Based on your selection, you have been identified as affiliated to the institution or university below.

Open access at no cost to you

You have identified yourself as affiliated with University of Zurich. The agreement between your institution and Springer Nature enables you to publish your article open access at no cost to you.

On [www.springer.com/oaforswitzerland](http://www.springer.com/oaforswitzerland) you will find specific information on the agreement.

Please note: Charges for additional options (e.g. color in print, posters) are not covered by this agreement. If you have any further questions please get in touch with your institution.

I want to publish my article open access, with my fees covered under the agreement between Springer Nature and my institution.

Yes, submit for approval

✓ No, I want to publish my article without open access

Not your institution or university?

Search again

Need help? [Contact us.](#)

Your article

Article title  
Demo Manuscript 043

DOI  
10.0009/s1234-567-9709-z9999

Article type  
Abstract


Journal Name  
Review of Derivatives Research

## Publishing model default

If your agreement is default Open Access, the author will be able to submit for approval or search again for a different institution.

Dear Dr. AuthorName AuthorSurname,

Thank you for confirming your institution or university. Based on your selection, you have been identified as affiliated to the institution or university below.

**Open access at no cost to you**

You have identified yourself as affiliated with Uppsala University.  
The agreement with your university/institute and Springer covers the open access fees directly, enabling you to publish your article open access at no charge.

On <http://www.springer.com/OAforSE> you find specific information on the agreement with Sweden.

If you have any further questions please get in touch with your institutional contact listed on the webpage.

I want to publish my article open access, with my fees covered under the agreement between Springer Nature and my institution.

**Yes, submit for approval**

Not your institution or university?

**Search again**

## Publishing model opt out

As your agreement has the option to opt out, the author can select how they would like to publish:

- Choose to publish open access and submit to the institution for approval
- Choose to publish traditionally non open access (subscription)
- Authors can also search for a different institution if needed

I want to publish my article open access, with my fees covered under the agreement between Springer Nature and my institution.

**Yes, submit for approval**

^ **No, I want to publish my article without open access**

**Publish Subscription**

Not your institution or university?

**Search again**

## Awaiting institutional approval

Approval request has been submitted to the selected institution

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### Next steps for publishing your article


**Waiting for approval**

Dear Dr. Jens Nielsen,

Based on your selection, you have been identified as affiliated to the institution or university below.

As they have an agreement with Springer Nature, the open access article-processing charge (APC) for your article may be partially or fully covered.

More information about open access agreements [here](#).



Humboldt-Universität zu Berlin (1034)

The institution will determine if your article is eligible under this agreement.

You will be notified by email, normally within 5 working days, once this step is complete.

Need help? [Contact us](#).

**Your article**

Article title  
TEST JOBSHEET JJAH3

Article ID  
10.8888/541371-292-9677-1212-JJAH3

Article type  
**Abstract**

Journal name  
Journal of Human Hypertension

## Approval email

The institution has approved the article for open access publication and will cover the costs

**SPRINGER NATURE**

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Dear Dr. Jens Nielsen,

Your affiliation has been confirmed by University of Zurich and your article will now be published at no cost to you.

Before we can proceed with the publication of your article in Review of Derivatives Research, we first need you to complete the appropriate publishing agreement.

Please follow this link to do so: <https://payment-and-rights-staging.snpaas.private.springernature.com/workflow/da3fd305-53c9-413c-958e-0fab46a24228>

With kind regards,

Springer Nature Author Service

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If you have any questions, please do not hesitate to contact our Author Service team at [OA.Verification@springernature.com](mailto:OA.Verification@springernature.com)

## Rejection email

The institution has declined the article for open access publication and will not cover the costs

**SPRINGER NATURE**

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Dear Dr. Jens Nielsen,

We are sorry to let you know that your institution's Approval Manager has declined for the article-processing charge for your article to be covered by the agreement between your institution and Springer Nature.

To proceed with the publication of your article, we need you to complete the appropriate publishing agreement and arrange payment for any associated publication charge (if applicable).

Please follow this link to do so: <https://payment-and-rights-staging.snpaas.private.springernature.com/workflow/fed6fbdc-0e9d-46e7-b014-f2d3ea36e9d9>

With kind regards,

Springer Nature Author Service

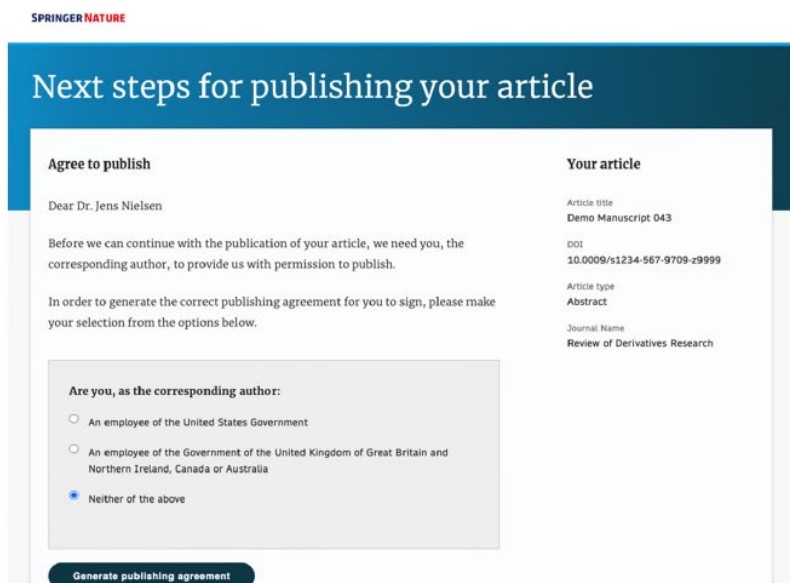
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If you have any questions, please do not hesitate to contact our Author Service team at [OA.Verification@springernature.com](mailto:OA.Verification@springernature.com)



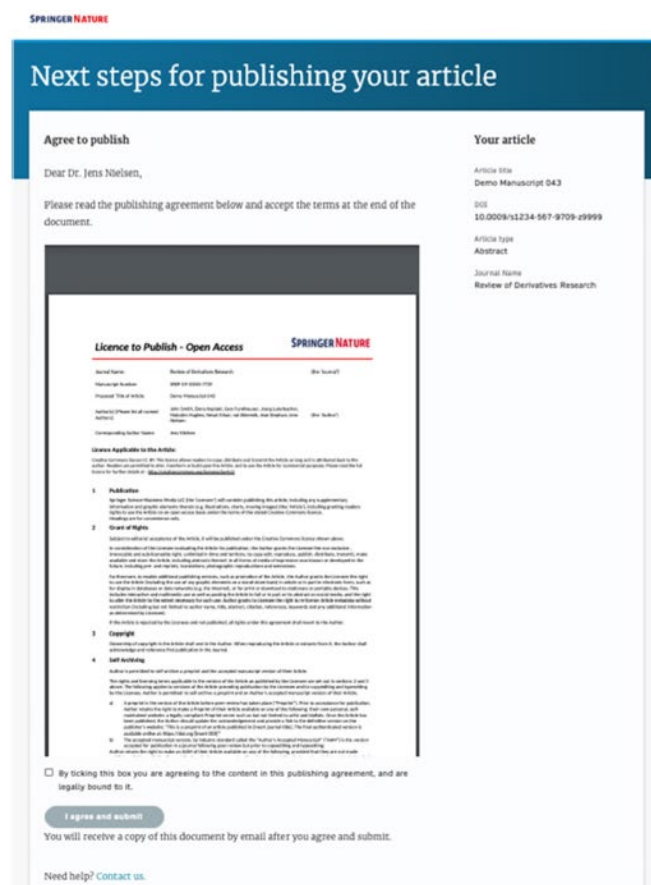
## Author chooses publishing agreement

After the publishing model has been selected, the author must choose the correct publishing agreement



## Author signs licence

Once the license has been selected the author will be able to read and sign it on the online platform



# Licence has been completed

Authors will receive confirmation once the licence has been completed and will be able to download a copy of the agreed publishing agreement

**SPRINGER NATURE**

Next steps for publishing your article


**Permission to publish complete**  
  
Dear Dr. Jens Nielsen,  
  
Thank you for providing Springer Nature with permission to publish your article by agreeing to the terms of publication, including how your manuscript can be used by others.  
  
A copy of your publishing agreement will be emailed to you and you can also download a copy below.  
  
[Download agreed publishing agreement](#)  
  
Need help? [Contact us](#).


**Your article**  
  
Article title  
TEST JOBSHEET JJAH2  
  
Article ID  
10.8888/541371-292-9677-1212-JJAH1  
  
Article type  
Abstract  
  
Journal Name  
Journal of Human Hypertension

## Licence confirmation email

Authors will also receive confirmation of the publishing licence by email with a copy attached for their records

2 attachments

Publication--pdf

recipients.txt

[Download all](#)

[External - Use Caution]

**SPRINGER NATURE**

Dear Dr. Jens Nielsen,

Thank you for completing the publishing agreement for your article in Journal of Human Hypertension, providing Springer Nature with permission to publish and agreeing to how your manuscript can be used by others.

We have attached a copy of the agreement for your records.

With kind regards,

Springer Nature Author Service

If you have any questions, please do not hesitate to contact our Author Service team at  
[ASJournals@springernature.com](mailto:ASJournals@springernature.com)

## Support for authors

Authors can find contact details for further support on:

- Open Access System Solution platform
- In the [author helpdesk](#)
- And on: <https://www.springernature.com/gp/open-research/institutional-agreements>